

## Employment Application for Entry-Level Worker



**Schmidbauer Lumber, Inc.**

707-443-7025

FAX 707-443-2356

P.O. BOX 152

EUREKA, CA 95502

(An Equal Opportunity Employer)

Please review the entire application before you begin. Legibility, accuracy, organization and completeness are important.

Last name

First name

Middle initial

Address and telephone number where you can be contacted:

Job applied for: \_\_\_\_\_

Today's date: \_\_\_\_\_

Are you seeking:  Full-time     Part-time     Temporary     or Summer employment?

How soon are you available for employment? \_\_\_\_\_

What shifts are you available to work?  Day     Swing     Night     Rotating

**Education**

Please list any education that qualifies you for the job for which you are applying. Provide names of schools, dates of enrollment (except for high school), cities and states.

**Training**

Have you completed any training or classes relevant to the job for which you are applying? (Examples: On-the-job safety training, military training, production training, etc.) Be specific.

**Special Skills**

Do you have any special skills or experiences that are relevant to the job for which you are applying? (Examples: Experience operating plant or office machines, computer skills, experience in warehouse jobs, skills in maintaining or repairing office or plant machines, etc.) Be specific.

**Experience and Activities**

We want employees to advance. Describe any job experience, school or other activities that demonstrate your desire and ability to advance or learn new skills.

Have you ever worked for this company before?  Yes  No

If yes, when? \_\_\_\_\_

In what job position(s)? \_\_\_\_\_

<b>Work Experience</b> Please list your work experience beginning with your most recent job held. If you were self-employed, give company name.			
Employer:	Name of last supervisor	Employment dates	Rate of pay
Address:		From To	Start Final
Phone:	Your last job title		
Reason for leaving			
List jobs you held, duties performed, skills used or learned, advancements or promotions while you worked for this employer.			

Employer:	Name of last supervisor	Employment dates	
Address:		From To	
Phone:	Your last job title		

Reason for leaving

List jobs you held, duties performed, skills used or learned, advancements or promotions while you worked for this employer.

Employer:	Name of last supervisor	Employment dates	
Address:		From To	
Phone:	Your last job title		

Reason for leaving

List jobs you held, duties performed, skills used or learned, advancements or promotions while you worked for this employer.

Employer:	Name of last supervisor	Employment dates	
Address:		From To	
Phone:	Your last job title		
Reason for leaving			
List jobs you held, duties performed, skills used or learned, advancements or promotions while you worked for this employer.			

**References**

Please list three references who can provide us with information about your qualifications to perform the job for which you are applying. Business or job-related references are preferable.

Name	Address	Telephone	Occupation

May we contact your present employer?  Yes  No, because (Please state reason)

**Certification**

My signature below certifies that all information in this application is correct and complete to the best of my knowledge and belief and that I understand that providing false, inaccurate, incomplete, or misleading information will result in refusal of employment or termination of employment if discovered after date of hire. I acknowledge that the company will verify the accuracy and completeness of the information I have provided and I authorize all entities and individuals identified or discovered during the company's hiring process to provide information regarding my employment, education, character and qualifications. I release all entities and individuals who provide information in accordance with this release from all liability for any damages that may result from furnishing information to the company. I understand that if I am employed, I must conform to the company's rules, policies and procedures. I also understand that my employment is "at will," which means that the company or I may terminate my employment at any time for any reason.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

# Schmidbauer Lumber Inc.

ALL ANSWERS ARE VOLUNTARY ONLY

## AFFIRMATIVE ACTION SURVEY

You are invited to volunteer this information that will be treated as confidential. Failure to provide this information will not jeopardize or adversely affect your consideration for employment.

Government agencies require periodic reports on the sex, ethnicity, handicap and veteran status of employees. This data is for analysis and affirmative action only.

### RACIAL OR ETHNIC IDENTITY:

I belong to the following ethnic and/or racial group:  
(Check one of the following)

White \_\_\_\_\_ Black \_\_\_\_\_ Hispanic \_\_\_\_\_ American/Alaskan Indian \_\_\_\_\_ Asian \_\_\_\_\_

### VETERAN STATUS:

Are you a veteran? Yes \_\_\_\_\_ No \_\_\_\_\_

*Special Employment notice to disabled veterans, Vietnam era veterans and individuals with physical or mental handicaps:*

Government Contractors are subject to 38 U.S.C. 4212 of the Viet Era Veterans Readjustment Act of 1974 as amended, which requires that they take affirmative action to employ and advance in employment qualified disabled veterans of the Vietnam Era. And Section 503 of the rehabilitation Act of 1973, is amended, which requires government contractors to take affirmative action to employ and advance in employment qualified handicapped individuals.

If you are a disabled veteran or have a physical or mental handicap you are invited to volunteer this information which will be treated as confidential. Failure to provide this information will not jeopardize adversely affect your consideration for employment.

IF YOU WISH TO BE IDENTIFIED, PLEASE SIGN BELOW:

\_\_\_\_\_ Handicapped individual      \_\_\_\_\_ Disabled veteran      \_\_\_\_\_ Vietnam era veteran

Signed \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_